M E M O R A N D U M

Agenda Item #: 4
Meeting Date: 02/14/17

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANTON DAHLERBRUCH, CITY MANAGER /s/
       JOHN DOWNS FINANCE DIRECTOR /s/
SUBJECT: ADOPTION OF ORDINANCE 17-720; AN ORDINANCE OF THE
       CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES
       ADDING SECTION 2.24.120 TO CHAPTER 2.24 OF TITLE 2 OF THE
       PALOS VERDES ESTATES MUNICIPAL CODE ESTABLISHING AN
       INVESTMENT POLICY ADVISORY COMMITTEE
DATE: FEBRUARY 14, 2017

The Issue

Shall the City Council adopt Ordinance No. 17-720, on second reading, an ordinance of the
City Council of the City of Palos Verdes Estates adding Section 2.24.120 to Chapter 2.24 of
Title 2 for establishing an Investment Policy Advisory Committee?

Background/Discussion

On January 24, 2017, the City Council introduced, on first reading, Ordinance No. 17-720 to
add to Palos Verdes Estates Municipal Code Title 2 (Administration and Personnel) the
establishment of an Investment Policy Advisory Committee. A public hearing was
conducted and the City Council directed the ordinance be calendared for adoption on second
reading. Ordinance No. 17-720 is attached.

Notification

Public notice of Ordinance No. 17-720 was provided in accordance with applicable law,
posted in the typical locations per City policy.

Alternatives Available to Council

The following alternatives are available to the City Council:

1. Adopt Ordinance No. 17-720 (Attachment A).
2. Direct staff to modify Ordinance No. 17-720 (Attachment A) and bring back the ordinance to the City Council for reintroduction.

3. Decline to act.

**Recommendation from Staff**

It is recommended that the City Council adopt upon second reading Ordinance No. 17-720; an Ordinance of the City Council of the City of Palos Verdes Estates amending Palos Verdes Estates Municipal Code Chapter 2.24 (Administration and Personnel/Commissions and Committees), adding Section 2.24.120 establishing an Investment Policy Advisory Committee.

Attachments:
A – Ordinance No. 17-720
ORDINANCE NO. 17-720

AN ORDINANCE OF THE CITY OF PALOS VERDES ESTATES
ADDING SECTION 2.24.120 TO CHAPTER 2.24 OF TITLE 2
OF THE PALOS VERDES ESTATES MUNICIPAL CODE
ESTABLISHING AN INVESTMENT POLICY ADVISORY COMMITTEE

The City Council of the City of Palos Verdes Estates does hereby ordain as follows:

Section 1. Section 2.24.120 is hereby added to Chapter 2.24 of Title 2 of the Palos Verdes Estates Municipal Code to read as follows:

A. There is created a city investment advisory committee to serve in accordance with the requirements of this Chapter. The city investment advisory committee shall consist of the city treasurer; two members of the public that shall be appointed by the city council; and two ex-officio non-voting members who are (i) the city manager or city manager’s designee; and (ii) an external auditor as selected by the mayor and approved by the council. Except for the city treasurer, members shall serve at the pleasure of the city council and may be removed by a majority of the council.

B. The city investment advisory committee shall have the following powers and duties:

1. To act in an advisory capacity to the city council in all matters of investments and banking, including all matters affecting policy and procedures related to investments and banking;

2. At the request or direction of the city council, to initiate studies, evaluations and reviews of matters of investment and banking and report its findings and make recommendations to the city council and city treasurer; and

3. To advise and assist the city council and city treasurer on any issue or matter pending before the city council or city treasurer which relates to investment and banking matters and which is referred to the investment policy advisory committee by the city council.

C. Notwithstanding any other provision of this Chapter, the city treasurer shall serve as chair of the investment advisory committee.

Section 2. Environmental Review.

This ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., “CEQA”) and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.) because it does not involve any commitment
to a specific project which could result in a potentially significant physical impact on the environment; and establishes rules and procedures to implement an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this Ordinance does not constitute a “project” that requires environmental review. (See specifically 14 CCR § 15378(b)(2, 5)).

Section 3. Effective Date.

This ordinance shall take effect thirty (30) days after the date of its passage; and prior to fifteen (15) days after its passage, the City Clerk shall cause a copy of this ordinance to be published in accordance with the provisions of the law.

APPROVED, ADOPTED AND ADOPTED this ____ day of ______________, 2017.

_____________________________________
JENNIFER L. KING, MAYOR

ATTEST:

_____________________________________
VICKIE KRONEBERGER, CITY CLERK
(Seal)

APPROVED AS TO FORM:

_____________________________________
CHRISTI HOGIN, CITY ATTORNEY